



flexiform

cleaning
guide

CLEANING GUIDE

There are some easy steps to take to ensure the products stay looking like new for longer. In this guide we cover fabrics, steel, worksurfaces, plus other materials that may be applicable. For more help and guidance please contact your local Flexiform sales representative.

MATERIALS

GLASS

Using a cloth wipe down any initial dust, crumbs or spillages. Using domestic glass spray clean the table using a microfibre cloth.

PLASTICS

Always clean with a slightly damp cloth using a mild solution of soap and water. If the plastic applies to electrical items, use a dry cloth and always unplug the electrics first.

HARDWOOD

A protective lacquer is applied to protect wood finishes. All spillages must be wiped off immediately with a damp cloth. Buff with a soft duster. Take care not to soak the wood. No polishes should be used.

LEATHER

Vacuum regularly on a low setting to remove dust and grit which can mark leather. Wipe with a slightly damp cloth and gently rub dry. Leather is a natural product which will crease and puddle with wear over time.

CHROME FRAMES

Always clean chrome with a high quality chrome cleaner to ensure a bright finish.

PLEXIGLASS

Dust is removed with water and dishwashing liquid, using a soft, non-linting cloth or sponge, never wipe the Plexiglass dry. For more intensive cleaning, use only non-scouring agents e.g. Antistatic plastics cleaner. A slightly damp microfibre cloth has a good, largely streak-free cleaning effect.





steel&worksurfaces

STEEL & WORKSURFACES

All our Flexiform products are designed to be minimal-to-no maintenance. Our steel can be wiped down with a mild detergent and wiped dry. Due to their resistant and hygienic surfaces, our MFC boards do not require any special maintenance. The surface is easy to clean, the recommended cleaning methods according to degree of soiling as follows:



LIGHT, FRESH SOILING

Clean with a paper towel, a soft clean cloth (dry/damp) or sponge. If using a damp cloth, dry the surface with an absorbent paper towel or microfibre cloth.



NORMAL SOILING

Clean with warm water, a clean rag or microfibre cloth, a soft sponge or soft brush. Use normal domestic cleaners or soaps that have no abrasive ingredients. Wipe with fresh water, removing all traces of the cleaning agent to prevent streaks forming. Dry the surface with a clean absorbent cloth or paper towels.

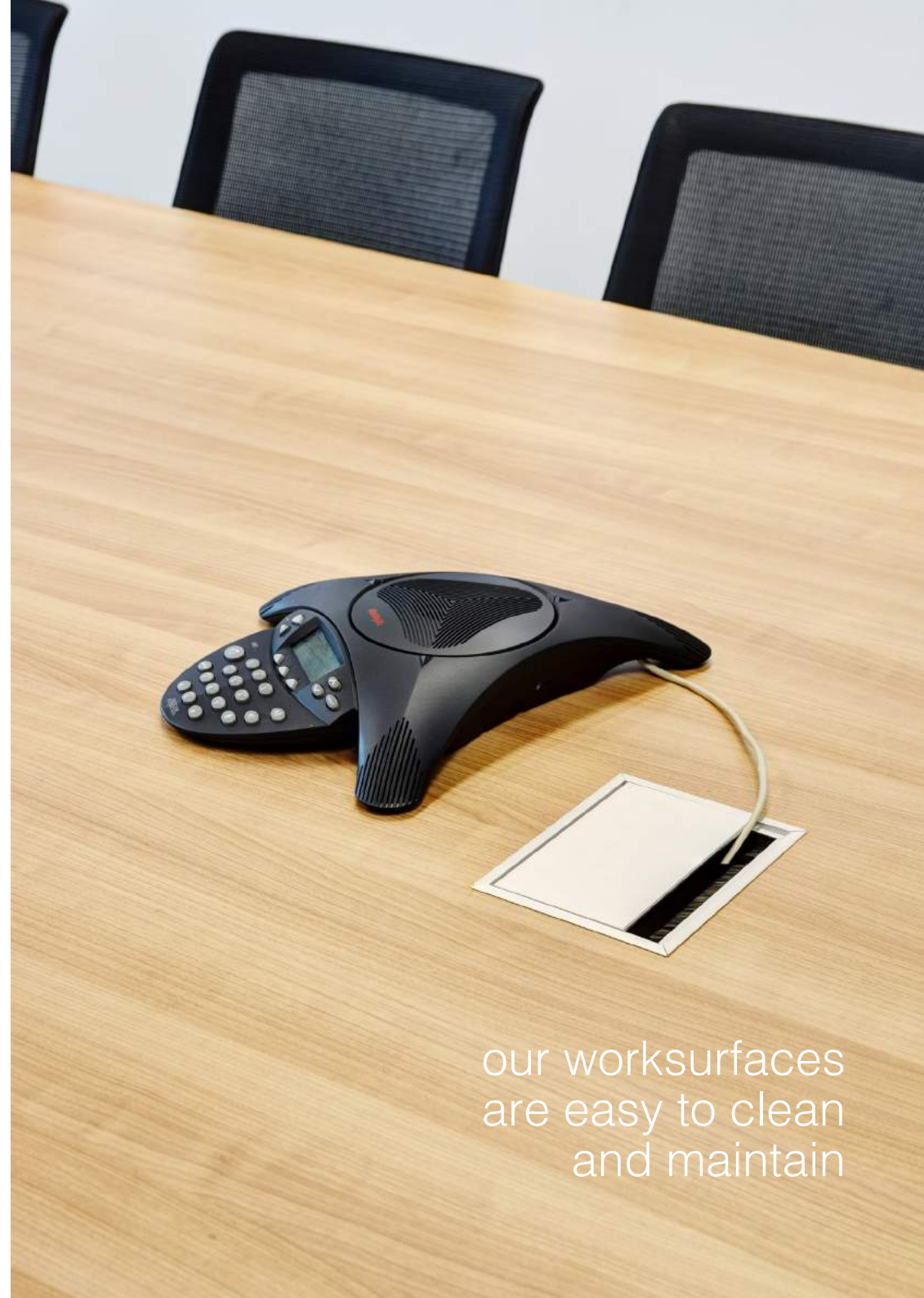


HOW TO AVOID STREAKS

Streaks often form when the surface is cleaned with organic solvents, together with cold water and old cloths. To ensure no streaks occur when cleaning, we recommend wiping the surface down with warm water then drying it using normal paper towels or microfibre cloths.



The following cleaning agents should not be used under any circumstances: scouring and abrasive agents (abrasive powders, scouring pads, steel wool), polish, washing powder, furniture cleaner, bleach, detergents with strong acids and acidic salts, steam cleaning equipment. Do not use wax or silicone based spray as this traps dirt into the products. Do not polish the work surface as this creates a reflective surface which is not conducive to comfortable working.



our worksurfaces
are easy to clean
and maintain



fabric



keep your
fabrics
looking fresh
and clean by
taking these
easy steps...

OUR FABRIC BRANDS



At Flexiform we use a wide range of fabrics to suit every environment. Each fabric is different and we can supply you with the information on what your fabrics made from. Here is a general guide from Camira to help to maintain your fabrics.

TOP TIPS & FABRIC INFORMATION



Vacuum your fabrics regularly to prevent build up of dust and dirt on the fabric surface.



Get to spills and stains quickly. Mop up the excess liquid using kitchen roll or a damp cloth. Then clean using upholstery shampoo, detergent or handwash.



Always use a branded upholstery shampoo. Alternatively, both wool and polyester can be dry cleaned.



For spill or stain prone areas, a stain repellent finish can be applied to certain fabrics. Alternatively, choose a wipe down upholstery solution.



All Polypropylene backed fabric ranges can be bleach cleaned using up to a 10% bleach chlorine solution (1 part bleach to 10 parts water). Never apply bleach, ammonia, alkali or strong acids to any upholstery.



Polyester can be machine washed at 40°C - 60°C although the fabrics will need to be in the form of removable covers. Due to the high temperatures involved polypropylene should NOT be machine washed or dry cleaned.

SPECIFIC STAINS

Try step A first, applying small quantities of liquid and blotting well with clean tissues after each application. Work carefully to remove the stain from the outside in and allow to dry. If the stain is still apparent, try step B and later C.

STAIN	A	B	C
Alcoholic drinks	9	11	7
Blood	5, 8	3	7
Butter	14, 15	1, 2	3
Chewing gum	14	2, 4	16
Chocolate	3	1	
Coffee	13	11	3
Sola/ soft drinks	9	7	
Fruit juice	7	3	6, 3
Furniture polish	1	3	2
Gravy/sauce	3	1	7
Ink (biro)	6	4	10
Ink (felt tip pen)	6	4	3
Ink (writing)	3	16	
Jam	3	7	
Lipstick	1	2	3
Milk	8	3	7
Nail varnish	4	16	
Oil & grease	1	2	3
Paint (oil based)	1	3	16
Paint (water based)	5	3	16
Shoe polish	1	2	3
Tea	3	11	7
Urine	3	12	16
Vomit	3	12	16
Wine	3	13	11

1. White spirit, Turpentine or substitute.
2. Dry cleaning fluid (1, 1, 1 Perchloroethylene).
3. Upholstery detergent or shampoo at manufacturer's recommended dilution.
4. Acetone, nail polish remover - non oily.
5. Cold water.
6. Surgical spirit (alcohol).
7. Borax 2% solution, dissolve 1 teaspoon in warm water, top up cup with cold water.
8. Salt 2% solution, 1 level teaspoon in cup of tepid water.
9. Use 3 as above plus a drop of spirit vinegar.
10. Biological detergent 1% solution (1 level tsp in cup of warm water).
11. Use 6 as above diluted with 1:5 water.
12. Disinfectant, dilute as recommended on bottle, or 1tsp in 2 pints of water.
13. Use 7 as above plus a drop of spirit vinegar
14. Chill with ice cubes in plastic bag
15. Hot iron over layers of white tissue
16. Consult a professional cleaner.





HANGING ACOUSTIC SCREENS

For hanging acoustic screens such as the Abstracta Airflake (shown left) or Airleaf, a simple smooth brush will remove any fluff or loose particles.

TOP TIPS & FABRIC INFORMATION



Fluff and loose particles:
Gently rub the particles off the surface using a smooth brush or by blowing with a compressed air device. Alternatively use a sticky roller (domestic garment cleaner).



Grease and Stains:
Initially soften the stained surface with warm water. Drop soft washing up liquid on the stained spot. Let the washing up liquid soak and then mix warm water and washing up liquid together gently on the stain with your fingers. Continue until it becomes white and lathery. With a dry cloth, gently press off the remaining light and hang to dry. Do not rub, only use the pressing technique and let the cloth soak up the moisture.



Hot drink Stains:
Severe stains from hot beverages may be removed by using smooth washing textile-liquids (e.g. washing detergent). The textile-liquids can be bought in well stocked petrol stations or in the supermarket. Remember to always be gentle when trying to wash off stains and others marks. Never use tools with sharp edges.



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ESSENTIALS

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